

**P E R S O N N E L   B O A R D  
A G E N D A**

**Tuesday, August 30, 2016**

**5:00 p.m.**

Select Board's Room, Town House

- 1. Call to Order**
- 2. PPP#20, Leave Benefits for Childcare Services Employees**
  - Adoption of Revised PPP
- 3. Classification Actions**
  - Assistant Highway & Grounds Superintendent – add to Plan
  - Budget & Purchasing Director – reclassify Administrator position
  - Assistant Assessor – add to Plan
  - Customer Services Representative – add to Plan
  - Energy Specialist – add to Plan
  - Senior Administrative Assistant – assign position to classification
- 4. Miscellaneous Compensation Schedules**
  - Amendments to Schedule #7-1, General
    - Professional Project Specialist – increase maximum rate
    - Management Specialist/Consultant – add to schedule
    - Wellness Coordinator – remove from schedule
    - Amendments to Data Lister – add to schedule
  - Schedule #7-3, Human Services
    - Gerontology/Public Health Nurse – add to schedule
- 5. Approval of Minutes**
  - May 17, 2016
- 6. Personnel Board Handbook Updates**
- 7. Future Meeting Schedule**
- 8. Adjournment**